

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA  
Lake Almanor Clinic Conference Room  
199 Reynolds Road, Chester, CA  
July 30, 2020 at 3:00 p.m.**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Regular Meeting of the Seneca Healthcare District Board of Directors for July 30, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Lake Almanor Clinic Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Lake Almanor Clinic Conference Room.***

**If you would like to speak on an agenda item, you can access the meeting remotely:  
Please use the web link below to join the webinar: [Join Zoom Meeting](#)**

<https://zoom.us/j/93826983923?pwd=Tm13TDhsYktxRkNzZkE1YzJJQ0s1dz09>

Meeting ID: 938 2698 3923

Passcode: 675479

One tap mobile

+16699009128,,93826983923#,,,,,0#,,675479# US (San Jose)

+13462487799,,93826983923#,,,,,0#,,675479# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

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Meeting ID: 938 2698 3923

Passcode: 675479

If prompted for a Participant ID, press #.

If calling in, the \*6 feature will mute and unmute your line.

**Public comment will also be accepted by email to [rnez@senecahospital.org](mailto:rnez@senecahospital.org). Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.**

**Closed Session.** The Board will meet in closed session pursuant to:

1. Government Code §54956.9(d)(1) – Conference with Legal Counsel-Existing Litigation
2. Government Code §54957(b)(1) – Public Employee appointment/evaluation CEO
3. Government Code §54957.6 – Labor Negotiations – CEO

4. Government Code §54957.6 – Update-Conference with Labor Negotiations  
(Employee Organization: Teamsters Union; District negotiator: James Kooyman).

1) **Call to Order.** President Ken Crandall will call the Regular Board meeting to order.

2) **Members Present/Absent.** The President will note Board Members present/absent.

3) **Public Comment Period.**

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

4) **Board Responses to Public Comment.**

**Agenda items Requiring Action**

5) **Approval of Board Meeting Minutes.**

**Tab A**

The Board will review for approval the minutes of the June 25, 2020 Regular Meeting.

6) **Medical Staff Report.**

**Tab B**

Chief of Staff, Dr. Daniel Cooper submitted the following items approved at the July 14, 2020 Medical Staff Meeting requiring Board approval:

**A) Credential Files Approved by Medical Staff**

**(1) Initial Appointment Medical Staff:**

(a) Christopher Sangdahl, MD Tele-Psychiatrist	08/07/2020 – 08/07/2022
(b) Cecil Matip, MD Tele-Psychiatrist	07/30/2020 – 07/30/2022
(c) Marina Katz, MD Tele-Psychiatrist	08/08/2020 – 08/08/2022
(d) Daniel Brink, MD ED Physician	08/20/2020 – 08/20/2022

**(2) Re-Appointment Medical Staff:**

(a) Eddie Fiore, MD VRAD – 60 days	07/26/2020 – 09/26/2020
And 2 years	07/30/2020 – 07/30/2022
(b) Neil Staib, MD VRAD – 60 days	07/26/2020 – 09/26/2020
And 2 years	07/30/2020 – 07/30/2022
(c) Stephanie Runyan, DO VRAD – 60 days	07/26/2020 – 09/26/2020
And 2 years	07/30/2020 – 07/30/2022
(d) Kevin McDonnell, MD VRAD – 60 days	07/26/2020 – 09/26/2020
And 2 years	07/30/2020 – 07/30/2022
(e) Christian Binder, MD VRAD – 60 days	07/26/2020 – 09/26/2020
And 2 years	07/30/2020 – 07/30/2022
(f) James Turner, MD VRAD – 60 days	07/26/2020 – 09/26/2020
And 2 years	07/30/2020 – 07/30/2022

**7) Policies and Procedures.**

**Tab C**

The Board will review and vote to approve the following Policies and Procedures approved at the July 14, 2020 Med Staff Meeting.

- (1) NSG-018.003-Skin and Wound Assessment, Care, Documentation, and Treatment
- (2) NSG-019.003-Pneumococcal Influenza Vaccine Inpatient
- (3) NSG-022.003-Methicillin Resistant Staphylococcus Aureus MRSA Nasal Swab
- (4) NSG-043.001-Influenza A or B and RSV Specimen Collection Testing
- (5) NSG-057.001-Nursing Documentation
- (6) Rescind-NSG-PRO-014.001-Nursing Documentation
- (7) NSG-058.001-Patient Falls/Injury
- (8) NSG-060.001-Bladder Irrigation Continuous
- (9) ANTH-002.001-Anesthesia/PACU/Operative Care
- (10) ANTH-003.001-Surgical Services/Anesthesia/PACU General Patient Safety
- (11) ANTH-009.002-Disposal of Sharps
- (12) ANTH-010.002-Emergency Equipment in the PACU
- (13) SX-005.003-Drying the Cleansed Hands and Arms
- (14) SX-009.003-Operating Room Sanitation
- (15) SX-011.001-Pneumatic Tourniquet
- (16) SX-012.001-Postmortem Operative Care
- (17) SX-013.003-PreOperative Skin Prep
- (18) SX-015.002-Surgical Scrub
- (19) SX-019.002-Disposal of Anatomical Remains
- (20) SX-020.001-Gowning and Gloving
- (21) SX-021.001-Cleaning of Olympus Flexible Endoscopes
- (22) SX-022.001-Processing Endoscopes with Failed Leak Tests
- (23) CC-001.001-Coordination and Continuity of Care
- (24) CC-005.001-Medicare Denial Letter
- (25) CC-006.001-Utilization Review
- (26) CC-007.001-Discharge Planning
- (27) HIM-022.001-Completion, Timeliness, and Authentication of Medical Records

**8) June 2020 Financial Report.**

**Tab D**

The Board will review and vote to accept the financial report for the month of June 2020 submitted by Steve Boline.

**9) CARES Act Provider Relief Fund**

**Tab E**

**A) Legal and Regulatory Analysis**

**B) Amendment to Provider Agreements**

**C) Provider Reimbursement for Lost Revenue**

**Agenda items – information only:**

**10)Healthcare Resource Group.**

**Tab F**

Steve Boline will submit and discuss:

- A) HRG's June 2020 Report**
- B) HRG Contract Renewal**

**11)Committee Updates.**

- A) Strategic Planning Committee**
- B) CEO Search Committee**

**12)Acting Administrator Report.**

**Tab G**

- A) COVID-19 Update**
- B) Financial Projections for 7/1/2020 – 12/31/2020**
- C) FY 2020 – 2021 Budget Update**

**13)Departmental Issues/Reports.**

**Tab H**

- A) Quality/Care Coordination/Patient Safety** – Kacie Broussard, RN – Report submitted
- B) Compliance** – Sadie Albonico, HIM Supervisor/Privacy Officer – Reports submitted
- C) Acute/ED** – Karen Turner, CNO – See COVID-19 Update
- D) Clinic/Telemedicine** – Ann Holt, Clinic Manager – Report submitted
- E) IT/Clinical Informatics** – TK Trumpf, IT Director – Evident and several server updates were installed without incident; No Report
- F) Human Resources** – Jim Kooyman – Reports submitted

**14)Items to be Added to Next Month's Agenda.**

**15)Closed Session.** The Board will adjourn to Closed Session as noted above.

**16)Report on Closed Session.** The Board President will report on any actions taken.

**17)Next Regular Meeting:**

- **Date:** August 27, 2020
- **Time:** 3:00 p.m.
- **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

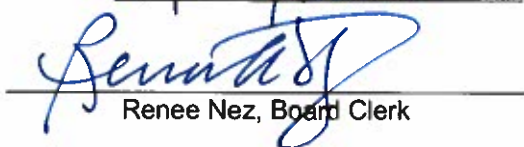
This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board  
U.S. Post Office – Chester Branch  
Chester Fire District  
Hamilton Branch Fire District  
Peninsula Fire District  
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, Renee Nez, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on 7/27/2020

  
Renee Nez, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.