

**SENECA HEALTHCARE DISTRICT  
BOARD OF DIRECTORS SPECIAL BOARD MEETING AGENDA  
Lake Almanor Clinic Conference Room  
199 Reynolds Road, Chester, CA  
June 19, 2020 at 10:00 am**

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

***Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Special Meeting of the Seneca Healthcare District Board of Directors for June 19, 2020 will be conducted telephonically through Zoom. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Lake Almanor Clinic Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Lake Almanor Clinic Conference Room.***

**If you would like to speak on the agenda item, you can access the meeting remotely:  
Please use the web link below to join the webinar:**

<https://zoom.us/j/98775756704?pwd=Q3NRRXlhY1NoQVpWcXh2TUJ0RXVsdz09>

Meeting ID: 987 7575 6704

Password: 570645

One tap mobile

+16699009128,,98775756704#,,,,0#,,570645# US (San Jose)

+12532158782,,98775756704#,,,,0#,,570645# US (Tacoma)

**OR Dial by your location**

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If calling in, the \*6 feature will mute and unmute your line.

**Closed Session.** The Board will meet in closed session pursuant to:

1. Government Code §54957(b)(1) – Public Employee appointment/evaluation CEO
2. Government Code §54957.6 – Labor Negotiations – CEO

**1) Call to Order.** President Ken Crandall will call the Special Board meeting to order.

**2) Members Present/Absent.** The President will note Board members present/absent by roll call.

**3) Public Comment Period.**

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 6 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board Chair may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

#### 4) Board Responses to Public Comment.

##### Agenda items Requiring Action

#### 5) Policies and Procedures.

##### Tab A

The board will review for approval Policies and Procedures approved by Medical Staff and the Policies and Procedures Committee.

**Respiratory Therapy-Revised** All Respiratory Policies were approved by Medical Staff on 5/12/2020

1. RT-009.002-Chest Physical Therapy PD&P-Adults
2. RT-010.002-Chest Physical Therapy PD&P-Pediatric
3. RT-011.002-Continuous Aerosol Therapy
4. RT-012.002-Continuous Aerosol Therapy via Face Mask
5. RT-013.002-Continuous Monitoring of Weaning Unstable Patient with an Artificial Airway
6. RT-014.002-Cough and Deep Breathing Exercises
7. RT-015.002-Monitoring Cuff Pressure
8. RT-016.002-Daily Oximetry Evaluation of Patient
9. RT-017.002-Documentation of Respiratory Treatments, Procedures
10. RT-018.002-Recording of A12 Lead ECG
11. RT-019.002-ECG Reporting
12. RT-020.002-Endotracheal-Tracheostomy Suctioning
13. RT-021.002-Initial Assessment
14. RT-022.002-Intermittent Positive Pressure Breathing Adult
15. RT-023.002-Intermittent Positive Pressure Breathing Pediatric
16. RT-024.002-Intubation
17. RT-025.002-Mechanical Ventilation Support
18. RT-027.002-Metered Dose Inhalers for the Adult Patient
19. RT-028.002-Metered Dose Inhalers-Pediatric
20. RT-029.002-Nebulized Medication Via Small Volume Nebulizer for the Adult Patient
21. RT-030.002-Nebulized medication for the Pediatric Patient
22. RT-031.002-Nasotracheal Suctioning-Adult
23. RT-034.002-Oxygen Humidification
24. RT-035.002-Oxygen Precautions
25. RT-036.002-Measurements of Oxygen Saturation by Oximetry
26. RT-038.002-Peak Flow Meters
27. RT-039.002-Pulmonary Function Testing
28. RT-040.002-Sputum Indication
29. RT-042.001-Noninvasive Ventilation BiLevel BIPAP CPAP
30. RT-043.001-High Flow Low Flow Heated Oxygen Delivery
31. RT-045.002-Yearly Competency Testing and Evaluation

**Nursing-Revised** All Nursing Policies were approved by Medical Staff on 05/12/2020

32. NSG-001.003-Abandoned Newborn
33. NSG-002.004-Advanced Healthcare Directives (DNR)
34. NSG-004.003-Code Blue Response
35. NSG-005.001-Assignment Despite Objections
36. NSG-008.004-Pain Assessment and Reassessment and Management
37. NSG-009.003-Patient Controlled Analgesia
38. NSG-012.004-Restraints- Use of
39. NSG-014.003-Telephone Advice Not Followed
40. NSG-015.001-Telephone Orders
41. NSG-017.001-Care of Dying Patient
42. NSG-023.003-Coroners Reportable Cases
43. NSG-024.008-Transfusion of blood
44. NSG-027.001-Swallowing and Chewing Precautions
45. NSG-028.001-Patient Visitors and Hours

**Nursing-New**

46. NSG-040.001-Admitting Patients to the Floor
47. NSG-042.001-Discharging Patients From the Floor
48. NSG-044.001-Neurological Assessment
49. NSG-047.001-Gaymar T-Pump Aqua Pad Systems
50. NSG-048.001-Sequential Compression Device SCD Sleeves and the Use
51. NSG-049.001-Fluid Blood Warming System
52. NSG-050.001-Blood Pressures Performed as a Community Service
53. NSG-055.001-Glucose Testing Machine Care and Use of
54. NSG-056.001-Electronic Medical Record Downtime Nursing Documentation
55. NSG-059.001-Suicide Precautions/5150 hold

**Human Resources**-All HR Policies were approved by the Policy and Procedure Committee on 5/19/2020

56. HR-004.002-Employee Assistance-*Revised*
57. HR-006.002-Employee Visitors-*Revised*
58. HR-011.003-Employee License or Certification-*Revised*
59. *Rescind*-HR-012.002-Background Checks (This is being Rescinded-Hiring Process taking its place)
60. HR-012.001-Hiring Process-*New* (Hiring Process contains all needed content from Background Checks)
61. HR-014.001-Nepotism-*Revised*
62. HR-017.005-Reporting Obtaining Work Comp First Aid Treatment-*Revised*
63. HR-019.001-Student Observers-*Revised*
64. HR-020.001-Employee Exit Interview-*Revised*
65. HR-023.001-Holidays-*Revised*

**Anesthesia**-All Anesthesia Policies were approved by Medical Staff on 6/9/2020

66. ANTH-001.001-Anesthesia Documentation
67. ANTH-004.001-Assessment of Pain: Adult and Pediatric Patients
68. ANTH-005.002-CODE Blue in the Operating Room
69. ANTH-006.002-CODE Blue in the PACU
70. ANTH-007.001-Department Administration, Structure, Scope of Services
71. ANTH-008.001-Discharge/Transfer from PACU
72. ANTH-011.002-Epidural Analgesia for Pain Management
73. ANTH-013.003-Management of the Patient with Malignant Hyperthermia
74. ANTH-014.001-Patient Assessments
75. ANTH-017.004- Sedation: Conscious/Procedural
76. ANTH-018.001-Informed Consent

**Surgical Services**-All Surgical Policies were approved by Medical Staff on 6/9/2020

- 77. SX-002.003-Assessment of the Surgical Patient
- 78. SX-003.004-Consent for Surgical Treatment
- 79. SX-004.001-Department Staffing and Organizational Structure
- 80. SX-006.003-Fire Hazards Awareness and Prevention in Surge
- 81. SX-007.003-Medication Storage and Administration
- 82. SX-008.004-Operating Room Safety and Environmental Controls
- 83. SX-010.003-Patient Positioning in the Operating Room
- 84. SX-014.003-PreOperative Testing and Assessment
- 85. SX-017.002-Universal Protocol for Preventing Wrong Site
- 86. SX-018.003-Xrays in the Operating Room
- 87. SX-026.001-Admitting Patients for Outpatient Surgical Procedure-New

**6) Bylaws Committee Update**

**Tab B**

Jerri Nielsen will submit the new SHD Bylaws for Board approval.

**7) Closed Session.** The Board will adjourn to Closed Session as noted above.

**8) Report on Closed Session.** The Board President will report on any actions taken.

**9) Next Regular Meeting:**

- **Date:** June 25, 2020
- **Time:** 3:00 p.m.
- **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

- Seneca Healthcare District Hospital's Bulletin Board
- U.S. Post Office – Chester Branch
- Chester Fire District
- Hamilton Branch Fire District
- Peninsula Fire District
- Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

**Certificate of Posting**

I, Renee Nez, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on \_\_\_\_\_

\_\_\_\_\_  
Renee Nez, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.