

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
September 24, 2019
Lake Almanor Clinic Conference Room
199 Reynolds Road
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Agenda will be posted as required.

Closed Session(s): None

- 1) **Call to Order** (3:00 p.m.) President David Walls will call the Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
 - Pledge of Allegiance.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes (or 6 minutes when a translator is being used). Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).
 - Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
 - Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.
 - a. **Board responses to Public Comment.**

Agenda Items Requiring Action

4)Approval of Minutes. The Board will review for approval the minutes of the Special Board meeting held on August 26,2019 and the Regular Board Meeting held on August 29, 2019.

Tab A

4) Medical Staff Report. Dana Ware, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff and the Board will vote to approve:

Tab B

1.Credential Files:

Request to grant temporary privileges of 60 days to update files for:

George Barakat MD / Courtesy-Orthopedics 9-10-2019 to 11-10-2019

Dan Bolton MD-ED / Courtesy -9-10-2019 to 11-10-2019

Nicholas Carlevato MD / Courtesy Radiologist 9-10-2019-11-10-2019

Lin Chilson CRNA - AHP 9-10-2019 to 11-10-2019

Mindy Cooper Smith MD 9-10-2019 to11-10-2019

Steen Jensen MD/ Surgery 9-10-2019 to 11-10-2019

Robert Lecke MD / Telemedicine Radiology 9-10-2019 to11-10-2019

Margaret Main LCSW / Telehealth AHP 9-10-2019 to 11-10-2019

Edwin McGroarty MD ED/FP Active 9-10-2019 to 11-10-2019

Marc Porot MD/ Telehealth Pain Management 9-10-2019 to 11-10-2019

Jennifer Setina Dental Hygenist / AHP 9-27-2019 to 11-27-2019

Nicholas Theobald CRNA /AHP 9-27-2019 to 11-27-2019

David Walls DO / Active Staff 9-10-2019 to 11-10-2019

Dana Ware MD / Acitve ED/FP 9-10-2019 to 11-10-2019

Initial Appointment Allied Health Practitioner

Susan Capella OT/AHP

September 10, 2019-September 10, 2021

Lindsey Anderson OTA/AHP

September 10,2019-September 10,2021

Re-Appointment Medical Staff

Gregory Taylor MD/ED

September 10, 2019 – September 10, 2021

Peter Magnussen MD/ Cardiology

September10, 2019 to September 10, 2021

Daniel Cooper DO/ Provisional

Add ED privileges 7-29-2019 – September 7-20-2020

2. Policies:

Approved at Med Staff:

LAC-031.001-Quality Control QC Testing for CLIA Waived Tests
CENT-SVC-001.003-Central Services Traffic Control
CENT-SVC-002.003-Central Services Traffic Control
CENT-SVC-003.002-Flash Sterilization
CENT-SVC-004.003-In-Hospital Packaging Materials
CENT-SVC-005.004- Preparing Sterilization Instruments and Monitoring
CENT-SVC-006.003-CIDEX OPA
CENT-SVC-007.001-Central Services Safety
CENT-SVC-008.001-Equipment Control for Dynamic Air Removal Steam Sterilizers
IC-031.001-Emerging infectious Disease

ADMIN-014.001-Rescind-
CMPL-002.001-New-Photography and or Video Consent
LAC-004.003-Telemedicine Consent-Rescind
TLH-003.001-Telemedicine Consent-New
TLH-001.001-Telehealth Privacy and Security-New
TLH-002.001-Telehealth Cart Set up Connection and Use-New
TLH-004.001-Telehealth Cart Set Maintenance-New

Approved at Policy and Procedures Committee:

IT-035.001-Biometric Information Privacy Policy: **New**
HR-021.001-Attendance and Reporting: **Rescind**
CMPL-008.001-Conflict of Interest: **New**

5) Financial report for the month of August 2019. The Board will review and vote to accept the financial report for the month of August 2019 submitted by Steve Boline.

Tab D

7) Capital Requests

- i. FY 19-20 Capital Request Update
- ii. FY 19-20 Capital Requests- The board will review and approve the Capital Improvement requests.
 - 1.X-ray Table
 - 2.CPSI Replication Server
 - 3.Hospital Roof Refurbish

Agenda Items- Information Only

8) Healthcare Resource Group

Tab E

9) Governance Education.

10)Committees

- Bylaws Committee Update-Deferred to next month
 - ❖ Review of Revised Bylaws
- Strategic Planning Committee Update
 - ❖ Written update
 - ❖ Next meeting date

Tab F

11) CEO Report. The CEO will report on the following:

- Physician update
 - ❖ Dr. Mathilde Moazazi Sept 28th visit.
- CT Ramp update

12) Departmental Issues/Reports:

- Quality/Care Coordination/Patient Safety – Kacie Broussard, RN – No report
- Compliance – Sadie Albonico, HIM Supervisor/Privacy Officer- No report
- Acute/ED – Karen Turner, CNO : SNF Patio Update
- Clinic/Telemedicine – Ann Holt, RN, Clinic Manager No report
- IT/Clinical Informatics – TK Trumpf/Jacobb Sullens: Updated EMAR
- Human Resources Report –Written report
 - ❖ Staff Additions/Deletions

Tab G

13) Consent Agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda

- .Board to appoint James Kooyman /Human Resources Manager as lead negotiator for the Teamsters Collective Bargaining agreement for 2019.

Tab H

14) Agenda items to be added to next month's agenda.

- CEO Annual Performance Evaluation and second half Incentive due September 2019 differed to October 31, 2019 meeting

15) Closed Session. The Board will adjourn to Closed Session as noted above -.None
16)

16) Return to Open Session/Report on Closed Session. The President will report on Closed Session.-None

17) Next regular meeting Date/Time/Location.

- ❖ **October 31, 2019 - Tuesday**
- ❖ **Time:** 3:00 p.m.
- ❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper:

Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board
U.S. Post Office – Chester Branch
Chester Fire District
Hamilton Branch Fire District

Peninsula Fire District
Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, JoAnn Mahloch, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on

JoAnn Mahloch, Board Clerk

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.