

**SENECA HEALTHCARE DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
May 30, 2019
Lake Almanor Clinic Conference Room
199 Reynolds Road
3:00 p.m.**

The public will be allowed to speak on agenda items before or during the discussion period for an agenda item. Reference: California Government Code 54954.3(a).

Our Mission: Seneca Healthcare District's mission is to provide our community members and visitors with outstanding health care services and quality care through dedicated and compassionate staff, providers, and innovative technology.

Agenda will be posted as required.

Treasurer Rich Rydell will attend the meeting telephonically from 7310 Winding Oaks Drive, Colorado Springs, CO. Phone (719) 548-9360.

Closed Session: The Board will meet in Closed Session pursuant to Government Code Section 54957(b)(1) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – CEO and Government Code Section 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS – President David Walls and Ken Crandall – UNREPRESENTED EMPLOYEE – CEO and Health & Safety Code Section 32155 to discuss: HOSPITAL WIDE QA/PI, PRIOR 4TH AND 1ST QUARTERS. **HS32155 being deferred to June Regular Meeting.**

- 1) **Call to Order** (3:00 p.m.) President David Walls will call the Board meeting to order.
- 2) **Members present/absent.** The President will note the Board members present/absent.
 - Pledge of Allegiance.
- 3) **Public Comment Period.** Governing rules for public comments at the Annual Organizational Meeting and at all Regular Meetings are as follows:
 - Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes (or 6 minutes when a translator is being used). Reference: California Government Code 54954.3(b).
 - If further time is needed on a particular issue, the Board may vote to allot additional time in the same meeting or allot time in the agenda for the following meeting. Reference: Seneca Healthcare District Bylaws, paragraph 5.4.1.
 - All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).
 - Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of the district, or (3) Board actions. California Government Code 54954.3(c).

- Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.
- Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.

4) **Board responses to Public Comment.**

5) **Guest Speaker.** Vashuda Reddy, Ultrasound Tech, will report on the increased service of Ultrasound.

Agenda Items Requiring Action

6) **Approval of Minutes.** The Board will review for approval the minutes of the Regular Board Meeting held on March 28, 2019. **Tab A**

7) **Approval of Minutes.** The Board will review for approval the minutes of the Regular Board Meeting held on April 25, 2019. **Tab B**

8) **Medical Staff Report.** Dana Ware, M.D., Chief of Staff, will report on the following action items taken by the Medical Staff and the Board will vote to approve:

1. Policies:

Admissions-NEW

- ADMT-004.001 Blood Test Request by Peace Officer
- ADMT-005.001 Medical Evaluation Request by Peace Officer
- ADMT-017.001 Admitting Process
- ADMT-018.001 Managing Patient Flow
- ADMT- 019.001 Conditions of Admissions
- ADMT-020.001 Patient Safety
- ADMT-022.001 – EMTALA-ED Registration

Lake Almanor Clinic-Revised

- LAC-001.003 Annual Evaluation
- LAC-003.003 Staff Organization and Responsibilities
- LAC-005.003 Termination of Provider Patient Relationship
- LAC-006.004 VFC Program Vaccinations

SNF-NEW

- SNF-097.001 Discharge Summary
- SNF-098.001 Discharge Planning Process
- SNF-099.001 Baseline Care
- SNF-100.001 Coordination-Preadmission Screening and Resident Review (PASRR)
- SNF-102.001 Resident Rights-Exercise of Rights
- SNF-103.001 Resident Right-Right to be Informed and Make Treatment Decisions
- SNF-104.001 Resident Right-Right to Participate in Planning Care
- SNF-105.001 Resident Right-Self Administration of Medications Clinically Appropriate
- SNF-106.001 Resident Right-Right to Choose/be Informed of Attending Physician
- SNF-107.001 Resident Right-Respect, Dignity/Right to Have Personal Property
- SNF-108.001 Resident Right-Reasonable Accommodations of Needs/Preferences

Policies (Continued)

- SNF 109.001 Resident Right-Right of Visitation Rights/Equal Visitation Privileges
- SNF-110.001 Resident Right-Self Determination
- SNF 111.001 Resident Right-Immediate Access to a Resident
- SNF 112.001 Resident Right-Right to Survey Results/Advocate Agency Info
- SNF 113.001 Resident Right-Right to Perform Facility Services or Refuse
- SNF 114.001 Resident Right-Notice of Rights and Rules
- SNF-115.001 Resident Right-Required Postings
- SNF-116.001 Resident Right-Refusal of Experimental Research
- SNF-117.001 Resident Right-Request/Refuse/Discontinue Treatment
- SNF-118.001 Resident Right-Right to Forms of Communication with Privacy
- SNF-119.001 Do Not Resuscitate Orders
- SNF-120.001 Resident Rights-Posting/Notice of Medicare/Medi-Cal on Admission
- SNF-121.001 Resident Right-Medi-Cal Medicare Coverage/Liability Notice
- SNF-122.001 Resident Right-Safe/Clean/Comfortable/Homelike Environment
- SNF-123.001 Quality of Life
- SNF-124.001 Activities of Daily Living (ADLS)/Maintain Abilities
- SNF-125.001 Resident Right-Resident Contact with External Entities.
- SNF-126.001 Resident Right-Right to Refuse Certain Transfers
- SNF 127.001 Equal Practices Regardless of Payment Sources
- SNF 128.001 Admission Orders
- SNF 129.001 Freedom from Abuse, Neglect, and Exploitation
- SNF-130.001 Resident Rights-Resident Exercise by Representative
- SNF-131.001 Visitation
- SNF-132.001 Resident Right-Required Notices and Contact Information
- SNF-138.001 Indwelling Catheter Justification and Removal
- SNF-139.001 Nutrition/Hydration Status Maintenance
- SNF-140.001 Prostheses
- SNF-141.001 Foot Care
- SNF-142.001 Free of Accident Hazards/Supervision/Devices
- SNF-143.001 Pain Management
- SNF-144.001 Pain Management Program
- SNF-145.001 Clean Dressing Change
- SNF-147.001 Nursing Services-Nurse Staffing Information
- SNF-148.001 Nursing Services

Tab C

- 9) **Financial report for the month of April, 2019.** The Board will review and vote to accept the financial report for the month of April, 2019. **Tab D**

- Colm Family Donation \$10,000

- 10)**Budget.** Steve Boline will present the operating budget for FY 2020. **Tab E**

- Special Board Meeting – Fiscal Year 2020 Budget – Board will set a date for this special meeting for education and review for final approval at the June Regular Board Meeting.
- Physician & Mid-level Contracts

- 11)**CEO Incentive and Evaluation Criteria.** The Board will review for approval the revised CEO Incentive and Evaluation Criteria deferred from the January meeting.

- ACHD CEO Evaluation
- SHD CEO Incentive Criteria

Tab F

12) **Proposals for ED EHR System.** Takara Trumpf will present to the Board for review and approval 3 proposals for the ED EHR System. Recommendation is to award a contract to T-Systems not to exceed \$380,000.00 over 5 years. **Tab G**

Agenda items – information only:

13) **Healthcare Resources Group.** Steve Boline will submit HRG's summary report for the month of April, 2019. **Tab H**

14) **Governance Education.**
• Nothing this month.

15) **Committees.**
• Bylaws Committee Update
 ❖ Review of Revised Bylaws
• Strategic Planning Committee Update
 ❖ NST Survey of Collins land **Tab I**

16) **CEO Report.** The CEO will report on the following:
• Provider/Recruitment Update – Pat Monath
• SNF Surveys Plans of Correction
• Hospital Week BBQ, Gifts, Service Awards
• 4th of July Parade
• Medicare Changes
• KBK Grant **Tab J**

17) **Departmental Issues/Reports:**
• Quality/Care Coordination – Kacie Broussard, RN
• Compliance – Sadie Albonico, HIM Supervisor/Privacy Officer
• Acute/ED – Karen Turner, CNO
• SNF – Ashli Pleau, RN
• Clinic/Telemedicine – Ann Holt, RN, Clinic Manager
 ❖ Telehealth Conference
 ❖ Behavioral Health Update
• Clinical Informatics – Takara Trumpf, Information Technology Manager
• IT Update – Jacobb Sullens, Information Technology Manager
• PR/Marketing – Lyndsey Theobald
• Human Resources Report – Jim Kooyman
 ❖ Staff Additions/Deletions **Tab K**

18) **Consent Agenda.** This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions. These items will be approved with a single vote without discussion unless a Board member or member of the public requests

that the item be removed from the consent agenda. Items removed from the consent agenda will be opened for discussion immediately following the consent agenda.

- Auxiliary Bylaws Revision

Tab L

19) **Agenda items to be added to next month's agenda.**

20) **Closed Session.** The Board will adjourn to Closed Session as noted above.

21) **Return to Open Session/Report on Closed Session.** The President will return to Open Session for Motion with amount of 1st half of CEO Incentive to be awarded and vote on that amount and report on any other action taken.

22) **Next regular meeting Date/Time/Location.**

❖ **Date:** June 27, 2019

❖ **Time:** 3:00 p.m.

❖ **Location:** Lake Almanor Clinic Conference Room

This agenda has been mailed to the following newspaper: Chester Progressive

This agenda has been posted at the following public places:

Seneca Healthcare District Hospital's Bulletin Board

U.S. Post Office – Chester Branch

Chester Fire District

Hamilton Branch Fire District

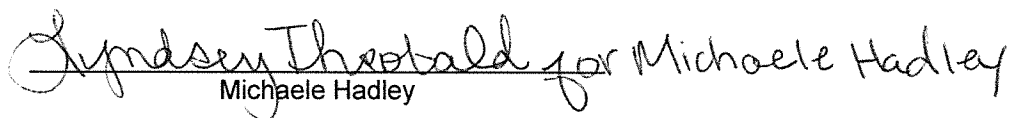
Peninsula Fire District

Lake Almanor West Fire District

This agenda has been mailed to the following radio station: KSUE/JDX

Certificate of Posting

I, Michaele Hadley, hereby certify that I posted the foregoing Agenda on the bulletin board located at the front door entrance of Seneca Healthcare District on Friday, May 27, 2019 at 3:00 pm.


Michaele Hadley

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (530) 258-2067 at least 72 hours prior to the meeting.